

REPAIR REQUEST FORM

EMERGENCY REPAIR:

1 .DETERMINE THE EMERGENCY

- a. Your air conditioning is out and it is 93 degrees for a period of 24 hours.
- b. You have a water leak. Please shut the water off.
- c. You have no heat and it's only 50 degrees inside.

2. CALL 480-347.3600

3. WAIT FOR RETURN CALL FROM OUR OFFICE

ALL OTHER REPAIRS:

Date: _____ Name: _____

Your phone: _____ Email: _____

Property
Address: _____

Item in need of repair: _____

Brand _____ Model _____

Serial Number _____ Phone # on item _____

Why: (noises, won't come on, cosmetic quality) _____

Submit one of the following ways:

1. Mail to our office: 7411 E. 6th Avenue Suite 206 Scottsdale, AZ 85251
2. Drop off in our office: Business hours are 9am-4pm
3. Fax to 480.347.0295
4. Email to info@legendaryinvestment.com

Confirmation that we have received your request will be emailed to you.

Office notes: Work order called out date/time tenant notified: _____
